



Association of
Charity Shops
Supporting Charity Retail
www.charityshops.org.uk
2010

ASSOCIATION OF CHARITY SHOPS

Charity Membership Application 2010-2011

Membership runs until 31 March 2011. Please do not send payment with this form as you will be invoiced. Full details of fees are given overleaf.

Purchase Order Number (if required)		
Organisation		
Registered charity no, Scottish charity no (or equivalent for Northern Ireland)		
Main contact person		
Job title		
Address		
Postcode		
Telephone		Fax
Email		
<small>(We will communicate by email for monthly mailings and other regular communications unless you advise otherwise)</small>		
Website		
Invoice address <small>(if different from above)</small>		

No. of permanent charity shops (in operation for over 6 months at 1/1/10)	No. of temporary charity shops (in, or likely to be in, operation for less than 6 months at 1/1/10)	We have no shops (please tick if so)	We carry out house-to-house collections for goods*	We operate collection banks
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

* Whether direct or in partnership

Communications: To save on postage costs and to disseminate our information more efficiently, we will normally communicate with you by email. We need your permission in order to do this.

I give consent for formal documents and information (for the purpose of AGMs, EGMs etc) to be sent to me by email. If this is not to the email address stated above, then please add here:

Tick here

I would prefer to receive all formal communications by post.

Membership Categories and the Code of Charity Retailing

The Code of Charity Retailing (attached) is the self-regulatory, best practice scheme for charity retailing in the UK. Please read the Code carefully. It is mandatory for full members, running shops in the UK, to abide by the Code (box 1, below). The Code does not apply to Overseas Members, Provisional Members or members with no shops (box 2, 3 or 4). To be awarded status as a member of the Association of Charity Shops you must tick **ONE** of the boxes below:

1. **FULL MEMBERSHIP:** We undertake to abide by the Code of Charity Retailing, as may be amended by the Board of Directors from time to time, and apply for full membership of the Association of Charity Shops.
2. **PROVISIONAL MEMBERSHIP (only open to new members):** We will abide by the Code of Charity Retailing within 12 months of joining the Association of Charity Shops. (Provisional Membership lapses at the end of the current membership year, when full membership should then be applied for.)
3. **NO SHOPS YET:** We do not currently run shops, but are interested in doing so and will develop our retail activity in line with the Code of Charity Retailing.
4. **OVERSEAS MEMBERSHIP:** For charities that run shops outside the UK, including the Channel Islands and Isle of Man.

Member Consent: This information is a requirement under Company law, and under our constitution, that member organisations give their formal consent to be a member of the Association and nominate an individual as their representative.

We hereby consent to become a member of the Association of Charity Shops and we nominate _____ (name) as our representative until further notice.

For and on behalf of _____ (name of charity)

Signed _____ Print name _____

DECLARATION: I _____ (print name)

apply for membership of the Association of Charity Shops on behalf of _____ (charity name) and consent to pay the relevant fees.

I declare that I have read and understood the Code of Charity Retailing, I am responsible for the charity's retail operations and / or I am authorised to apply for membership on behalf of the above organisation.

Signed _____ Date _____



ASSOCIATION OF CHARITY SHOPS

Further information

Payment

Please do not send payment with your application as you will be invoiced for your membership fees. You can then pay either by cheque or by BACS. The Association does not accept credit card payments.

First time members

Members joining for the first time will have their membership benefits activated on payment of their invoice.

Purchase order numbers

If your application requires a purchase order number, please provide this with your application in the box provided overleaf, and not after you receive your invoice. This is to avoid a delay in payment of your membership fee.

The Code of Charity Retailing

All UK members that run shops must adhere to the Code of Charity Retailing, the self-regulatory scheme for the sector that promotes high standards, best practice and increased public support (see attached).

Membership Fees 2010-11 – FEES HELD FROM 2009!

Please read carefully as your invoice will be based on the following information. The appropriate fee band will be calculated based on the number of permanent shops.

Permanent shops

The minimum charity membership fee is £200 plus VAT p.a.

Charities with 0-20 shops pay £47.50 plus VAT per shop p.a.

(subject to the minimum membership fee above)

Charities with 21-100 shops pay £40 plus VAT per shop p.a.

Charities with 101 or more shops pay £36 plus VAT per shop p.a. up to a maximum of 500 shops.

Applications received after 1 September 2010 will be charged at half price, for charities with UK permanent shops only (please note the membership year ends 31 March 2011).

Temporary and overseas shops

Temporary shops - shops in operation or expected to be in operation for less than 6 months at 1 January 2010

Overseas shops - charities running shops outside the UK

Temporary and overseas shops are charged at half the rate for permanent shops plus VAT (subject to the minimum membership fee above).

Find a Charity Shop

Please return the 'Find a Charity Shop' form or email a spreadsheet (required for 20 shops or more) with up-to-date details of all your shops so that we can promote them through our website with accurate information. This is particularly important if shops have opened or closed in the last year. See www.charityshops.org.uk/locator.php

Contact

Please return your completed application to: Charity Membership Applications, Association of Charity Shops, Central House, 14 Upper Woburn Place, London WC1H 0AE or fax 020 7255 4475

Apply online at: www.charityshops.org.uk/application.html

For further information: susan@charityshops.org.uk or call 020 7255 4470